

**Membership Application**

I wish to become a member of Lichfield Society of Artists:

Dr. [ ]  Mr. [ ]  Mrs. [ ]  Ms. [ ]  Miss [ ]  M. [ ]  Mx. [ ]  Other Click to enter text.

First name Click or tap here to enter text.

Last name Click or tap here to enter text.
Postal address Click or tap here to enter text.

Postcode Click or tap here to enter text.

Contact number Click or tap here to enter text.

Email addressClick or tap here to enter text

Please confirm that we have your permission to use your personal information to contact you in one, several, or all of the following ways, if applicable, by ticking the relevant options below.

**Yes, you may contact me by post** [ ]

**Yes, you may contact me by email** [ ]

**Yes, you may contact me by telephone** [ ]

**Yes, you may contact me by text message** [ ]

**Yes, you may send me the Society’s *Newsflash* updates** [ ]

**Yes, I am happy to appear on photographs in the Society’s newsletters and social media communications** [ ]

**Signature** Click or tap here to enter text

By typing your name here it will be accepted as a signature

**Date** Click or tap here to enter text.

Please email this completed form to the Society’s Membership Secretary (contact@lichfield-soc-artists.co.uk) and make a payment of £25.00 to the Society’s bank account:

Bank account name:

Lichfield Society of Artists

Sort Code:

30-90-09

Account number:

50760360

Thank you.

**Membership Secretary**

Mr Guy Williams

contact@lichfield-soc-artists.co.uk

07514 518967

**Privacy Policy**

The Lichﬁeld Society of Artists complies with the General Data Protection Regulation (GDPR) which came into force on 25 May 2018.

Lichﬁeld Society of Artists wishes to keep in touch with you to update you about the exhibitions, workshops, excursions and the other activities you ask us to organise. We therefore request that you provide us with your basic contact details and conﬁrm that you are happy for us to contact you in the way(s) indicated on the ﬁrst page of this application form. If you do not wish us to contact you by post we won’t, but we will need to post you your membership card.

The responsibility for requesting, recording, updating and, when required, deleting your information lies with the Society’s Membership Secretary (Mr. Guy Williams) who is also the Society’s designated Data Protection Oﬃcer.

The responsibility for informing the Membership Secretary about any changes to your personal information, or preferred means of communication, lies with you. We will retain your data for as long as you are a member. We will delete it as soon as your membership ceases, or as soon as you instruct the Membership Secretary by email to do so. The membership spreadsheet documenting your personal information is securely archived on password protected computers. Your personal information will never be offered to, or shared with anyone else without your express permission.

Our Privacy Policy may change from time to time to ensure we continue to comply with any future changes to GDPR legislation. We will inform you of any updates.

If you are unhappy about any aspects of our Privacy Policy, please contact the Membership Secretary in person by email. If you are not satisﬁed with the response to any questions or you have any concerns, please contact the Information Commissioner’s Oﬃce (Telephone: 0303 123 1113. Address: Wycliﬀe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Website: ico.org.uk).

**Communication Policy**

Members with internet access and active personal email accounts are able to receive our regular *Newsﬂash* updates. These are issued using the GDPR compliant ‘Mailchimp’ distribution platform. Members who subscribe to receive these updates are regularly informed about Society matters. Members retain the ability to unsubscribe from this service at any time. Members who choose to receive our digital *Newsﬂash* updates will not receive additional hard copies by post unless they have a justiﬁable need and speciﬁcally request them. Digital communication provides a fast and convenient information service, minimises the administrative eﬀort that would otherwise be involved and avoids the considerable cost to the Society of postage and stationery. The simple sign-up form to receive digital *Newsﬂash* updates is prominently advertised on the homepage of our website. The website is the best source of up-to-date information about all of the Society’s currently scheduled and future events (see the ‘What’s On?’ section highlighted in the menu). If you have any questions about the website, or need assistance accessing the *Newsﬂash* updates, please send an email to Guy Williams, guyartist@yahoo.com, who will be pleased to help you.

**Photographic** **images**

Our Society exists to promote the visual arts. We frequently take photographs at our events in order to document and share our members artwork. Members themselves may also sometimes appear in these photographs. These images are sometimes published in our *Newsﬂash* updates and may also appear in our Society’s social media communications. In cases where an individual member is the principal focus of a photograph (for example, as the recipient of an exhibition award), we will ask for their permission before we take the photograph or use it in connection with their name or any other personal information. In cases where individual members are not the focus of the photograph and appear anonymously or less visibly in the general background (for example, when attending a guest artist demonstration evening, workshop or excursion), we will make members aware before such photographs are taken, so that an individual can opt out and move to a position out of view of the camera.

Lichﬁeld Society of Artists

Management Committee

December 2019

\* Applications for annual membership received during the ﬁrst three months of a calendar year automatically cover at no extra cost the whole period of the forthcoming Society year which runs from April 1st until the following March 31st.